

Appointment of Staff. The following guidelines should be strictly adhered to while appoint staff :-

(a) **Staff.** The staff of the schools will be employed on **yearly contract basis** and same will be renewed every year. The contract will be from **01 Mar to 31 Dec** or until the closure of the school for the said academic year whichever occurs earlier.

(b) **Temporary/Adhoc Employee.** For any existing vacancy of a teacher/ non-teaching staff, the school can hire a person on temporary / adhoc basis with the condition that the salary paid to such person will not exceed the salary of the existing vacancy. Proper Contract Agreement to be made with such an employee.

(c) **Selection of Principal Cum Teacher.** The Principal cum teacher will be appointed on the basis of academic qualification, org administration ability and teaching experience. Minimum education qualification essential for appointment of Principal will be preferably Graduate with B Ed. However, the selection committee can consider the candidates without B Ed for appointment as Principal based on their experience and administration capability. A proper permission will be taken by the chairman.